

# TRIBAL CHAIRPERSONS REPORT ON TRIBAL COUNCIL RESOLUTIONS FOR 2020

- × Res #TC-20-01, ICDBG Citizens Participation
- × Res #TC-20-02, ICDBG Application
- × Res #TC-20-03, Tri-Counties Bank Account for Tax Revenue
- × Res #TC-20-04, Tri-Counties Bank Account for Quarterly Distribution Fund
- × Res #TC-20-05, Enrollment
- × Res #TC-20-06, Approve State Street Bank as Trustee for 401K
- × Res #TC-20-07, Establish the Enterprise Community Fund
- × Res #TC-20-08, Approve Purchase of Deerwood Property
- × Res #TC-20-09, Covid-19 Pandemic Emergency Declaration
- × Res #TC-20-10, EDA Staffing and General Expenses Allocation
- × Res #TC-20-11, Authorize Lease of the 63 acres to the ERIHA
- × Res #TC-20-12, Withdrawn
- × Res #TC-20-13, State Relief of SDF Provisions under the Secretarial Procedures
- × Res #TC-20-14, Enact the COVID-19 Emergency Assistance General Welfare Program
- × Res #TC-20-15, Approve MOA with NCIDC for CSBG Grant Funds
- × Res #TC-20-16, Withdrawn
- × Res #TC-20-17, Enrollment
- × Res #TC-20-18, Enrollment
- × Res #TC-20-19, Update of Authorizing Lease of 63 acres to ERIHA
- × Res #TC-20-20, Enrollment
- × Res #TC-20-21, Enrollment
- × Res #TC-20-22, Allocating General and Administrative Expenses for the Enterprise Rancheria Gaming Commission
- × Res #TC-20-23, Enrollment
- × Res #TC-19-24, NCAI Membership
- × Res #TC-20-25, Confirming Increase of Stipends
- × Res #TC-20-26, Business Grant Agreement with Hard Rock Hotel & Casino Sacramento
- × Res #TC-20-27, Confirming General Welfare Act Programs for 2021
- × Res #TC-20-28, General Welfare Act Minors Distribution
- × Res #TC-20-29, Increase of Phone and Internet Allowance.
- × Res #TC-20-30, Office Hours, RE: Covid-19 & Employee Pay

# TRIBAL CHAIRPERSONS REPORT ON GENERAL COUNCIL RESOLUTIONS FOR 2020

- ❖ Resolution #GC-20-01 Approving limited waiver of sovereign immunity for Coca Cola Company
- ❖ Resolution #GC-20-02 Approving limited waver of sovereign immunity for Recycled Water Agreement
- ❖ Resolution #GC-20-03 Approving limited waiver of sovereign immunity for Yuba County Motorsports for Temporary Roadway
- ❖ Resolution #GC-20-04 Approving limited waver of sovereign immunity for vendors that need an arbitration agreement
- ❖ Resolution #GC-20-05 Approving limited waiver of sovereign immunity for UBS Financial Services for financial planning benefits for employees



## The Enterprise Rancheria Gaming Commission (ERGC)

Per the Indian Gaming Regulatory Act, ERGC is the regulatory authority over all gaming activity conducted by the tribe. The Commission ensures that all tribal gaming is conducted in compliance with Tribal, Federal law and the Secretarial Procedures issued by the National Indian Gaming Commission (NIGC).

Commissioners are the primary regulators of gaming activity and conduct oversight of all ERGC departments. Commissioners act in conjunction with HRSAC management to resolve issues as necessary and are responsible for adherence, compliance, and enforcement of all applicable gaming, health, and safety laws and regulations. Approve licenses and hear appeals of licensing actions. Prepare annual budget and approve expenditures.

### **Departments:**

**Audit:** Coordinates the annual external audit of gaming operation, internal audits of departments, reviews financial reports. Reviews and coordinates revisions to Internal Controls and Standard Operating Procedures. Assists with ERGC budget preparation.

**Compliance:** Monitors all activity within the facility to assure compliance with Federal Laws and Regulations, Tribal Ordinances, Secretarial Procedures, ERGC Regulations, and Internal Controls. Monitor compliance with health, safety activity, and regulations.

**Investigations:** Assists Licensing Department with background investigations. Conducts and coordinates with Security, Surveillance, and external agencies when they are on property.

**Licensing:** Conducts background checks and issues licenses, renewals, denials, and revocations. 2020 Activity - Employees: 1128  
Vendor Companies: 462 Vendor Representatives: 434

**Tribal Achievement Program (TAP's):** A two-year training program for tribal members that introduces and provides basic training in regulatory activities in all ERGC departments. Two individuals are selected for the program per year and upon completion, are accepted into a program within the gaming operation to prepare them for full-time employment by HRSAC or the ERGC.

### Commissioners:

Jeffery Cole Nelson, Chairman  
Stephen Durkin, Vice Chairman  
Creig Marcus, Commissioner (part-time)

### TAP Specialists:

Cody Borene  
Moises Ruiz  
Mitchell Smith  
Tyler Silva

### ERGC Tribal Member staff:

Chris Long, Specialist



# FY 2020 TRIBAL ADMINISTRATION ANNUAL REPORT

# OVERVIEW

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Tribal Government Administration Office provides services that support the operation of all tribal programs under the direction of the Tribal Council. The primary purpose of these programs is to meet the needs of the tribal membership in the areas of:

- ❖ Transportation
- ❖ Education
- ❖ Elders assistance
- ❖ Food distribution
- ❖ Public social service assistance
- ❖ Indian Child Welfare Act representation

Tribal administrative support encompasses a wide variety of operations that include:

- ❖ Budgeting and finance
- ❖ Grants and contract compliance
- ❖ Library services
- ❖ Property and supply management
- ❖ Housing
- ❖ Land and forestry management
- ❖ Environmental protection
- ❖ Cultural protection and site monitoring
- ❖ Tribal Council directives and meetings
- ❖ Special events for tribal gatherings.
- ❖ Support of EDA and casino operations

# HUMAN SERVICES DEPARTMENT

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This department handles a wide variety of services and programs for our tribal membership. Members services provided in 2020:

- ❖ LIHEAP - 29
- ❖ Elders Assistance - 48
- ❖ Human Services/Emergency Assistance - 79
- ❖ Disability Assistance -10
- ❖ CSBG (Food vouchers) -54; Employment Asst - 14
- ❖ Adult Education – 4. Higher Education - 29
- ❖ Childcare – 18 Families
- ❖ CARES Act applications – 351. (note- this is just the number of applications, the number of checks issued, including Covid payments: 7,540)
- ❖ Support of Fiscal Department

Additionally, this department handles numerous requests for assistance from tribal members with local, state and federal agency programs: Social Security, Disability, Employment, Welfare assistance, support of ICWA issues, enrollment and general tribal accounting support.

Donna Rodriguez, Program Manager & Enrollment Specialist, Tribal Council Member,  
ERIHA Board Member, EDA Board Member



# NO TOBACCO NOW! PROJECT

*No Tobacco NOW!* is a funded project to help educate our people about the true nature of tobacco. First by endeavoring to view tobacco as our native Ancestors did, by honoring our ancestral traditions and customs. We can accomplish this together by teaching our young ones what Sacred Tobacco is and how it was used. Along with that we would like to show our people how non-native influence created a culture of non-traditional use of tobacco among us today.

Learning how Commercial Tobacco has affected our history and continues to adversely impact our native Peoples is essential for this purpose. Our *No Tobacco NOW!* Project discloses the way Big Tobacco essentially highjacked and capitalized on something wholesome to our peoples - creating an industry that is responsible for the suffering and death of countless people throughout our beautiful planet due to the disastrous health effects of Commercial Tobacco use.

What have we accomplished?

- Active member of TCCC Tribal Advisory Council
- Establishing relationship with Feather River Tribal Smoking Cessation Program
- Submitted first draft of Tribal Office No Smoking Policy.
- No Tobacco Now! Project Branding
  - Design and Distribution of Project Logo
  - Design and Launched Project Website: [www.notobacconow.org](http://www.notobacconow.org)
    - Research and design of all media related to website
    - Research and implementation of curriculum style website design
  - Designed and Launched Project Facebook Page
    - Selected and designed Facebook Header
    - Consistent research and design of Tobacco Cessation and cultural pride Facebook Post
  - Design and implementation of postcard mailers to all tribal members introducing “No Tobacco NOW! Project

Michael Thompson, Director.

# ENVIRONMENTAL PROTECTION DEPARTMENT

- ❖ Reviewed all previous GAP workplans dating back to 2013, Environmental Inventory, Enterprise Environmental Protection Codes, Solid Waste Disposal, Integrated Solid Waste Management Plan, Regulated Facilities List , Air Quality Ordinance
- Trained by Lethi on Tribal Environmental Reviews for home purchases & conducted Housing Environmental reports for ERIHA
- Attended RTOC via Zoom
- Submitted CIBA Membership Application, and collaborated with Maidu Summit Consortium, Friends of Plumas Wilderness, Sierra Institute, Yuba Water Agency, Yuba Forest Network
- Consulted & participated with Yuba Watershed Experience, South Yuba Citizens League
- Maintained contact with Walter at Ipakanni & keeping him informed on EPA's Indoor Air Quality Tools for Schools
- Attended various online trainings on Water, Air, Environmental Justice, Solid Waste, 319 Competitive Grants, GAP reporting
- Reported on Hard Rock "Save the Planet Recycling" after assessing programs in place at commercial venue
- Spoke with Elders Committee & mailed them information on Field Guide to Plants Important to the Oroville Maidu Community
- Relayed important health related information by way of Tribal Office flyers for holidays during COVID
- Submitted 4th Quarter report to Project Officer & in current negotiations w/ project officer on Workplan Adjustments for FY21 workplan and EOY report
- Drafting FY22 GAP Workplan

Debie Rasmussen (EPA Director start date September 16, 2020)

Lathecia Watson, Environmental Technician (through September 2020)





# FISCAL & ICWA DEPARTMENT

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The Fiscal Department handles all aspects of finance:

- ❖ Budgets and reporting
- ❖ Payroll, benefits and health administration
- ❖ Taxes & payroll reporting, Workers Comp management and reporting
- ❖ Inventory
- ❖ Account manager for cell phones
- ❖ All aspects of tribe's banking: accounts receivable, payable and credit card management
- ❖ Billing and vendor contact
- ❖ Member distributions & tribal member loans
- ❖ Minors trust funds payout and reporting
- ❖ Grant finance reporting
- ❖ Grant Administration and Indirect Cost management and reporting
- ❖ EDA finances, accounts payable & receivables
- ❖ CARES ACT management and reporting
- ❖ Direct contact with the ERIHA.
- ❖ Direct contact and support for Hard Rock finance department including ERGC billing, tribal payments, auditing and bond management.

Indian Child Welfare Act (ICWA) for 2020

Services provided include family visits, mediation and facilitating meetings with parents, foster parents and social workers; assistance with school clothes for foster children and handling referrals on children involving CSD.

This included court appearances, county meetings, and telephonic appearances, conferences, calls with parents, social workers and "hands on" case management.

We have one Tribal Foster Care Home that was established in 2010.

Shari Ghalayini, Finance Officer & ICWA Representative

Jamie Jaegers, EDA Executive Assistant

Dawn Anderson, Staff Accountant

# **ELDERS PROGRAMS & FOOD DISTRIBUTION**

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In 2020 the tribe provided meals for elders through a grant from the California Indian Manpower Consortium, it was changed to home delivery only due to Covid-19. The Tribe hopes in 2021 that we can return to providing Elders bingo, raffles, special entertainment and special trips.

The tribe also continues to be a distribution site for the U.S.D.A. Food Commodities Program through an agreement with the Hoopa Indian Tribe.

The Tribal Council arranged for a food distribution to all the tribal members in the local area during the pandemic.

# GENERAL ADMINISTRATIVE

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- ❖ Committee support: Cultural, Education, Youth, Elders.
- ❖ Support of Election Board in preparing for elections.
- ❖ Coordination of site monitoring crews and salmon crew.
- ❖ Governmental relations with THPO and local government agencies including responding to 651 cultural site requests under Section 106 (federal) and A.B. 52 (state).
- ❖ Participated in Butte, Yuba and Sutter county environmental impact planning from Camp Fire/North Complex fires.
- ❖ Digital Literacy grant.
- ❖ Tobacco Cessation grant.
- ❖ EPA GAP grant.
- ❖ YSEDC Sports and Entertainment Zone development meetings.
- ❖ Participated in state water plan, Yuba county water plan, Butte, Yuba and Sutter counties general plan and Yuba County Sustainable Water Plan (four of the implementation plans presented by Enterprise Rancheria were adopted).
- ❖ Coordinated member transport to medical and social service appointments.
- ❖ Coordination of Gifts in Kind program from Bed, Bath and Beyond.
- ❖ Planning, coordination and execution with tribal office staff and Tribal Council for the Christmas giveaway in lieu of the Christmas Party (due to Covid-19)
- ❖ Support of Camp Fire FEMA and CalRecycle contract negotiations for tree removal monitoring.

# TRIBAL PERSONNEL

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## Administration:

Creig Marcus, Tribal Administrator

Shari Ghalayini, Financial Officer

Donna Rodriguez, Program Manager & Enrollment Specialist

Debra Rasmussen, Tribal EPA Director

Lathecia Watson, Tribal EPA Environmental Technician (through September)

Michael Thompson, NOT (tobacco cessation) Program Director

Hanna Borene, Front Desk Receptionist

Grace Soria-Serratos, Front Desk Receptionist and Administration support

Jamie Jaegers, Economic Development Authority Executive Assistant

Dawn Anderson, Staff Accountant

Aaron Key, transportation, general office work and Gifts in Kind.

## Indian Housing Authority:

Blu Nelson, Supervisor

Christy Anderson, Receptionist/Clerk