



Enterprise Rancheria

Estom Yumeka Maidu Tribe

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Oroville, CA 95966

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Notice of Request for Letters of Intent to run for Enrollment Committee, Education Committee, Cultural Committee, Youth Group Committee, Elders Committee, and Enterprise Rancheria Indian Housing Authority (ERIHA).

June 15th, 2022

Dear General Council Members:

The Election Board is now accepting Letters of Intent from qualified General Council Members for two (2) Enrollment Committee members, four (4) Education Committee members, two (2) Cultural Committee members, two (2) Youth Committee Members, four (4) Elders Committee members and two (2) ERIHA Board positions.

The Election Board is noticing the General Council that Letters of Intent must be submitted to the **Election Board** no later than **Thursday, July 14th, 2022, by 5:00 P.M.** at the Tribal Office located at: 2133 Monte Vista Ave, Oroville, CA, 95966.

Candidates must submit proof of background check submittal along with their letter of intent. Please contact the tribal office for assistance or questions. The process for background checks has changed, please take note of this new process that was announced at the February 2022 General Council meeting.

The Tribal Office, The Election Board and the Tribal Council will not be involved with the background check process, it will be handled though the Tribal Attorney, John Maier. **A hard card (paper) set of fingerprints must be taken, or a paper copy of the Live Scan. Note that agencies (such as the Sheriffs Office) are requiring you set an appointment in advance, no walk-ins are permitted.**

Step 1: Complete the Applicant Information Form. (I-783), a copy of this form is on the tribal website or at the tribal office.

- Complete and sign the form.
- You must have a complete mailing address. Please provide your telephone number and e-mail address on the form (if available).

Step 2: Obtain a Set of Your Fingerprints

- Fingerprints should be placed on a standard fingerprint form (FD-1164) commonly used for applicant or law enforcement purposes. It is recommended from a law enforcement agency.
- You must provide a current fingerprint card. Previously processed cards or copies will not be accepted.
- Your name and date of birth must be provided on the fingerprint card.
- You must include rolled impressions of all 10 fingerprints and impressions of all 10 fingerprints taken at the same time (these are sometimes referred to as plain or flat impressions).
- If possible, have your fingerprints taken by a fingerprinting technician at a law enforcement agency. The FBI recommends that red or purple ink not be used for fingerprinting.
- Fingerprints taken with ink or via live scan are acceptable. If your fingerprints are taken via a live scan

device, a hard copy must be generated so the fingerprint card can be mailed to the FBI.

- If the last four digits of your Social Security number are needed on your response letter, then please ensure the full nine-digits or last four digits of your Social Security number are on the fingerprint card when submitting your request.
- Self-addressed envelopes will not be accepted. This includes pre-paid Priority Mail, FedEx account numbers, United Parcel Service, etc., foreign postage coupons, and requests to forward correspondence to the Department of State for the apostille process.

Step 3: Fill out the “Authorization to Release Criminal History Information and Release of Liability” form.

- A copy of this form is on the tribal website or at the tribal office. This form must be included when you send your fingerprints to the FBI CJIS Division. The address to include on the form is:
John Maier, Maier Pfeffer Kim Geary & Cohen, LLP (510) 835-2020
1970 Broadway, Suite 825
Oakland, CA 94612

Step 4: Submit Payment.

- Option 1: Pay by credit card using the Credit Card Payment Form (I-786). A copy of this form is on the tribal website or at the tribal office. Don’t forget to include the expiration date of the credit card that you are using.
- Option 2: Obtain a money order or certified check for \$18 U.S. dollars made payable to the Treasury of the United States. Please be sure you sign where required.
- Important note: Cash, personal checks, or business checks WILL NOT be accepted and sending any of these will delay processing of your request.
- Payment must be for the exact amount of \$18.
- The FBI will provide one sealed response for each request received.

Step 5: Mail the Required Items Listed Above

- Signed applicant information form, fingerprint card, release form, and payment to the following address:
FBI CJIS Division – Summary Request.
1000 Custer Hollow Road
Clarksburg, WV 26306

The Tribal Attorney will receive the sealed results from the FBI. The background check will be examined for a felony conviction or any conviction for embezzlement. He will provide to the Election Board a letter with the candidate’s name and confirming eligibility to run. No information from the criminal history will be disclosed.

Eligibility to vote from the Tribes Constitution:

Article III, Section 1(A) Lineal Membership.

All persons of Indian blood whose names appear on the Department of the Interior United States Indian Service Census of the Indians in and near Enterprise {sic} in Butte County, California dated July 20, 1915, (AKA the 1915 census) and all their lineal descendants shall be eligible for membership provided, however, that those individuals are not at least one-sixteenth (1/16th) verifiable Indian blood shall not have the rights and privileges to vote or hold any elected or appointed offices of the Rancheria.